



## Information Form for Service of Court Process

Please fill out the requested information below, regarding yourself and the person you wish to serve with court process and/or locate. Thank you.

### **Customer Information:**

Your Name: \_\_\_\_\_

Your Complete Address: \_\_\_\_\_

Your Telephone Number: \_\_\_\_\_

Your Email Address: \_\_\_\_\_

Best Contact Number: \_\_\_\_\_

Type of Document you are serving: \_\_\_\_\_

### **Information on the Person you are trying to serve with court process:**

Name/Company: \_\_\_\_\_

Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Work Address (If Known): \_\_\_\_\_

Work Hours (If Known): \_\_\_\_\_

Type of Vehicle Driven (If Known): Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Physical Description:

SEX: M \_\_\_ F \_\_\_ Eye Color: \_\_\_\_\_

Height: \_\_\_\_\_ Hair Color: \_\_\_\_\_

Weight: \_\_\_\_\_

**Security Specialists LLC**



**Complete Security Solutions**

1. Is this person wanted by the police? \_\_\_\_\_
2. Is there a time constraint on your paperwork? \_\_\_\_\_

If so, when does your paperwork have to be served by in order to be valid? \_\_\_\_\_

Thank you